



## Program Assistant Internship

### Locations: Alton Baker Park/Hendricks Park

Nearby Nature is seeking interns to help run our in-person nature school programs (Winter-Spring 2020-21) and school nature walks/class visits (future seasons TBD). This is a great experience for folks interested in teaching, outdoor education, or program management. *COVID safety policies will apply.*



#### Qualifications:

- Enjoy working with children
- Love being outdoors, rain or shine
- Energy, sense of humor, curiosity
- Previous experience working with kids pre-K-5<sup>th</sup>
- Background in the natural sciences
- Responsible, safety-conscious
- 1<sup>st</sup> Aid/CPR training helpful

#### Responsibilities:

- Winter-Spring 2020-21 -- Assist with in-person park programs for pre-schoolers (4-5 years old) on Wednesday & Friday from 8:30 am-12:30 pm) or elementary-schoolers (ages 6-9 years old) on Tuesday & Thursday from 12:30-4:30 pm or Wednesday and Friday from 12:30-4:30 pm. Interns assist with one of these programs.
- Help with program management and administrative tasks as needed.
- Future seasons TBA -- Lead morning nature walks (9 -11:45 am) and occasional afternoon activities (12-2 pm) for school kids in Alton Baker Park
- Future seasons TBA -- Help plan and staff weekend family and weekday classroom programs: Nature Quests, Green Start Play Days, classroom visits, and Haunted Hike in October.

**Training:** Training on-the-job as of Winter 2020-Spring 2021.

**Credit Options for Student Interns:** Credit can be arranged through individual professors, the UO Career Center, the UO Holden Center, the LCC Cooperative Education Program, or other appropriate departments at area colleges.

**Time Commitment:** This internship requires an average of 9-12 hours per week (total 90-120 hours) per season.

**How to Apply:** Send a cover letter, resume, and references (as PDFs) to [info@nearbynature.org](mailto:info@nearbynature.org).



**Questions:** 541-687-9699 or [info@nearbynature.org](mailto:info@nearbynature.org).

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